Building individuals who are confident, aware, career and life ready.
How to get started?
To gain further insight into the life of the College, we welcome prospective families to make an appointment with the Registrar for a personalised College tour and receive a prospectus pack.

Alternatively, you can attend one of our Open Events including Prep Open Morning and Open Day, please contact the Registrar to RSVP.

Enrolments
The College is growing and the demand for enrolment placements are on the rise. The College is currently receiving a number of enrolment applications for the following year and beyond. Key entry years at Lakeside College are Prep and Year 7. However, applications will be considered in other levels dependant on availability of places.

Prospective families are encouraged to submit an application for their child at least two years in advance of their child’s commencement at Lakeside College.

Parents should submit the Student Application Form together with relevant documentation to the Registrar.

Enrolment Procedure

**Step 1**  Complete all items under the Application Checklist and return to the Registrar together with non-refundable application fee of $100.

**Step 2**  An enrolment interview for prospective students and their families will be coordinated by the Registrar, which will involve an appointment with the Principal and relevant Head of School. Enrolment interviews take place a year in advance of the child’s commencement with the exception of students who require an enrolment placement in the current year.

**Step 3**  After the enrolment interview has been completed, a letter of offer may be presented to the family. Enrolment Offers will be made as applications are received, according to enrolment policy.

**Step 4**  Upon receiving a Letter of Offer, a refundable deposit of $150 is required when returning signed letter to confirm placement. The deposit will be deducted from the tuition fees after a full year has been completed. This deposit is non-refundable if parents withdraw the enrolment of their child before a full year has been completed.

**Step 5**  After acceptance paperwork has been returned and all processes completed, parents will be provided with appropriate communication leading up to their child’s commencement at the College, including information about Orientation Day, school booklist and school uniform.

Application Checklist
If you wish to enrol your child, please ensure that you complete each of these items when lodging your application.

Please provide:
- Enrolment Application Form
- Compulsory Government Information Form
- A non-refundable application fee of $100 payable by cash or credit card

Photocopy of the following:
- Child’s birth certificate
- Child’s immunisation certificate
- Child’s two latest school reports and latest NAPLAN (except for prep applications)
- Medical Action Plan for Asthma, Allergy or Anaphylaxis (where applicable)
- Relevant reports, certificates, test results etc
- Reports relating to educational, medical, behavioural or special support requirements (where applicable)
- Visa and passport (if applicable)
- Copy of any family court orders or parenting plans (where applicable)

College Registrar
2 Portobello Road, Pakenham VIC 3810
Phone: (03) 5941 7544
Email: enrolments@lakeside.vic.edu.au
Prep Open Morning

Prep Open Morning is a wonderful occasion for children to meet our Prep Teachers and spend time in the classroom. Parents and guardians will be provided with morning tea, hosted by the Principal, Head of Junior School and Registrar.

Prep Open Morning dates will be made available on the College website [www.lakeside.vic.edu.au](http://www.lakeside.vic.edu.au)

Children should attend a session the year prior to commencing school at Lakeside College.

To RSVP to Prep Open Morning, please contact the Registrar.

Open Events

To gain further insight into the life of the College, please visit our next Open Event.

Tour the College and meet the Principal, teachers, students and their families.

Open Event dates will be made available on the College website [www.lakeside.vic.edu.au](http://www.lakeside.vic.edu.au) or for more information, please contact the Registrar.

Scholarships

Lakeside College is offering Scholarships for new students entering selected years in the Middle and Senior School. Scholarships are available to applicants who achieve consistently well in a range of areas including Academic Excellence, Community Service, Leadership, Physical Education and The Arts.

Scholarship Examination

Scholarship dates and information will be made available on the College website [www.lakeside.vic.edu.au](http://www.lakeside.vic.edu.au) or for more information, please contact the Registrar.

College Registrar

2 Portobello Road, Pakenham VIC 3810
Phone: (03) 5941 7544
Email: enrolments@lakeside.vic.edu.au
Student Application Form

Office Use Only

Enrolment Application Form submitted: _____/_____/_____
Enrolment Application Fee paid: _____/_____/_____
Enrolment Interview: _____/_____/_____ Time: ____ am/pm
College Tour: _____/_____/_____ Time: ____ am/pm

Full name of Student: ________________________________
(Please use block letters)    Surname        Given names

Preferred name: (leave blank if as above) ________________________________
Surname        Given names

Residential Address: ________________________________________________________

Postal Address: (leave blank if as above) _______________________________________

Date of Birth: _______ / ______ / ______  Gender: ______
☐ Australian Citizen  ☐ Australian Resident  ☐ Visa

Country of Birth: _____________________________________________ Nationality: ______

Date of arrival in Australia (if born overseas) _____/_____/____  Date attended first Australian School _____/_____/_____

Visa number (if applicable): __________________________ Visa Sub Class: _______________ Expiry Date: _____/_____/_____

Language spoken at home: ________________________________________________

Current School: __________________________ Current Year Level: ______

Junior School - Prep 1 2 3 4 5
Middle School - 6 7 8 9
Senior School - 10 11 12

Proposed Entry Level: (PLEASE CIRCLE)  Proposed Year of Entry: 20 ___ ___

Religious Denomination: ____________________________________________ Congregation: ____________________________
(if applicable) (if applicable)

Does the applicant have any siblings? Date of birth  Kinder/School  Enrolled at Lakeside College
Name: ________________________________ ________________________________ ☐ Yes  ☐ No
Name: ________________________________ ________________________________ ☐ Yes  ☐ No
Name: ________________________________ ________________________________ ☐ Yes  ☐ No

Special Needs/Health Issues

To assist the evaluation of planning, programming and resources and our capacity to provide appropriately for your child’s needs, please tick the appropriate boxes and provide relevant information where applicable.

☐ Particular Gifts  ☐ ADHD  ☐ Mobility Impairment  ☐ Anaphylaxis
☐ Behavioural Needs  ☐ Educational Needs  ☐ Vision Impaired  ☐ Personal Care Needs
☐ Speech Impaired  ☐ Assistance with Medication  ☐ Hearing Impaired  ☐ Asthma
☐ Intellectual Disability  ☐ Allergies / Chronic Illness  ☐ Physical Disability  ☐ Other (please explain)
☐ Autism / Aspergers  ☐ Learning Difficulty

If you ticked any of the boxes above, please provide full details of those needs and any interventional support that the child may be currently receiving. Supporting documentation must be provided.

Please turn over & complete reverse side.
Parent Information

Parent 1:  
(Please use block letters)  Surname    Given names  
Title:  
Relationship to student:  
Postal Address: (if it varies from the student)  
Postcode:  
Telephone (H):     Mobile (H):   Telephone (W):  
Email:  
Religious Denomination:     Congregation:  
(if applicable)                                 (if applicable)  
Occupation:      Employer:  
Are you a former student of a Lutheran College?  □ YES  □ NO    If YES, years attended:   TO   
If Yes and not listed above, please provide enrolled name:  

Parent 2:  
(Please use block letters)  Surname    Given names  
Title:  
Relationship to student:  
Postal Address: (if it varies from the student)  
Postcode:  
Telephone (H):     Mobile (H):   Telephone (W):  
Email:  
Religious Denomination:     Congregation:  
(if applicable)                                 (if applicable)  
Occupation:      Employer:  
Are you a former student of a Lutheran College?  □ YES  □ NO    If YES, years attended:   TO   
If Yes and not listed above, please provide enrolled name:  

Please Note:  
1.  The payment of the Enrolment Application fee to Lakeside College does not guarantee enrolment. 
2.  The Enrolment Application of $100.00 (includes gst) fee is non-refundable. 

Parents and Guardians:  
I am aware of the character and aims of the College as a Lutheran School and agree that my child and I shall treat these with respect. 
I agree to abide by and support the rules and regulations of the College and to pay the fees on receipt of the fees account. 
Signature of Parent 1:  ___________________________  Date:  ______/______/______  
Signature of Parent 2:  ___________________________  Date:  ______/______/______  

How to proceed with the Enrolment Application:  
Please complete and submit the Student Application Form to the College Registrar, along with the Enrolment Application Fee, and copies of the documentation as listed in the Application Checklist. 
The Enrolment Application of $100.00 (includes gst) can be paid by credit card (below) or by cheque payable to Lakeside College. CASH payments must be made at the Administration Office. 

Credit Card Authority:  □ VISA □ MasterCard  (VISA & MasterCard ONLY)  
Cardholder’s Name (please print)  ____________________________________________  
Credit Card Number    __ __ __ __ / __ __ __ __ / __ __ __ __ / __ __ __ __  Expiry Date:  __ / __ 
Student Application Fee: $100.00 (non-refundable)  
Cardholder’s Signature:  ___________________________  Date:  __ / __ / __
Student Application Form

Office Use Only
Enrolment Application Form submitted: _____/_____/_____  
Enrolment Application Fee paid: _____/_____/_____  
Enrolment Interview: _____/_____/_____ Time: ____ am/pm  
College Tour: _____/_____/_____ Time: ____ am/pm  

Full name of Student:  
(Please use block letters)  
Surname  Given names

Preferred name: (leave blank if as above)  
Surname  Given names

Residential Address:  
_____________________________________________  Postcode:  

Postal Address: (leave blank if as above)  
_____________________________________________  Postcode:  

Date of Birth: ______/_____/____ Gender: ______  
□ Australian Citizen  □ Australian Resident  □ Visa  
Country of Birth:  
Nationality:  

Date of arrival in Australia (if born overseas) _____/_____/____  Date attended first Australian School _____/_____/____  
Visa number (if applicable): ___________________________  Visa Sub Class: ___________________________  Expiry Date: ____/____/____  
Language spoken at home:  

Current School:  
Current Year Level:  

Junior School - Prep 1 2 3 4 5  
Middle School - 6 7 8 9  
Senior School - 10 11 12  

Proposed Entry Level: Middle School - 6 7 8 9  
(PLEASE CIRCLE)  
Senior School - 10 11 12  

Proposed Year of Entry: 20 ____  

Religious Denomination:  
Congregation:  
(if applicable)  
(if applicable)

Does the applicant have any siblings?  
Date of birth  
Kinder/School  
Enrolled at Lakeside College  

Name:  

Name:  

Name:  

□ Yes  □ No  

□ Yes  □ No  

□ Yes  □ No

Special Needs/Health Issues
To assist the evaluation of planning, programming and resources and our capacity to provide appropriately for your child’s needs, please tick the appropriate boxes and provide relevant information where applicable.

□ Particular Gifts  □ ADHD  
□ Behavioural Needs  □ Educational Needs  
□ Speech Impaired  □ Assistance with Medication  
□ Intellectual Disability  □ Allergies / Chronic Illness  
□ Autism / Aspergers  □ Learning Difficulty  
□ Mobility Impairment  □ Anaphylaxis  
□ Vision Impaired  □ Personal Care Needs  
□ Hearing Impaired  □ Asthma  
□ Physical Disability  □ Other (please explain)

If you ticked any of the boxes above, please provide full details of those needs and any interventional support that the child may be currently receiving. Supporting documentation must be provided.  
Please turn over & complete reverse side.
Parent Information

Parent 1:  
(Please use block letters) Surname    Given names

Title:    

Relationship to student:  

Postal Address: (if it varies from the student)  

Postcode:  

Telephone (H):     Mobile (H):   Telephone (W):  

Email:    

Religious Denomination:     Congregation:  
(if applicable)  
(if applicable)  

Occupation:      Employer:  

Are you a former student of a Lutheran College? □ YES    □ NO  
If YES, years attended: _____TO______  
If Yes and not listed above, please provide enrolled name:  

Parent 2:  
(Please use block letters) Surname    Given names

Title:    

Relationship to student:  

Postal Address: (if it varies from the student)  

Postcode:  

Telephone (H):     Mobile (H):   Telephone (W):  

Email: 

Religious Denomination:     Congregation:  
(if applicable)  
(if applicable)  

Occupation:      Employer:  

Are you a former student of a Lutheran College? □ YES    □ NO  
If YES, years attended: _____TO______  
If Yes and not listed above, please provide enrolled name: 

Please Note:
1.  The payment of the Enrolment Application fee to Lakeside College does not guarantee enrolment.  
2.  The Enrolment Application of $100.00 (includes gst) fee is non-refundable.  

Parents and Guardians:  
I am aware of the character and aims of the College as a Lutheran School and agree that my child and I shall treat these with respect.  
I agree to abide by and support the rules and regulations of the College and to pay the fees on receipt of the fees account.  

Signature of Parent 1: ______________________________________________________ Date: ______/______/______  
Signature of Parent 2: ______________________________________________________ Date: ______/______/______  

How to proceed with the Enrolment Application:  
Please complete and submit the Student Application Form to the College Registrar, along with the Enrolment Application Fee, and copies of the documentation as listed in the Application Checklist.  
The Enrolment Application of $100.00 (includes gst) can be paid by credit card (below) or by cheque payable to Lakeside College. CASH payments must be made at the Administration Office.  

Credit Card Authority: □ VISA □ MasterCard (VISA & MasterCard ONLY)  
Cardholder’s Name (please print) _____________________________________________________________________  

Credit Card Number __ __ __ __ / __ __ __ __ / __ __ __ __ / __ __ __ __ Expiry Date: __ __ / __ __  
Student Application Fee: $100.00 (non-refundable)  
Cardholder’s Signature: _____________________________________            Date: __ __ / __ __ / __ __
Compulsory Government Enrolment Information Form

Please note the following information is required at time of completing the student enrolment application – it is required by the government (Ministerial Council for Education, Early Childhood Development and Youth Affairs) with the purpose of data collection requirements arising from the decisions of State, Territory and Commonwealth Education Ministers to improve the quality and national consistency of public reporting on student achievement. Ministers expect all government and non-government school systems and schools to comply with the new data collection and reporting arrangements.

<table>
<thead>
<tr>
<th>Student</th>
<th>Surname</th>
<th>First Name</th>
<th>Gender M/F</th>
<th>Year Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student</th>
<th>Q1. Does the student speak a language other than English at home? (If more than one language, indicate the one that is spoken most often)</th>
<th>Q2. Was the student born in Australia? (If NO please indicate country)</th>
<th>Q3. Is the student of Aboriginal or Torres Strait Islander origin? (For persons of both Aboriginal and Torres Strait Islander origin, mark both “Yes” boxes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>No, English only................□ Yes, other (please specify) ..........................................................</td>
<td>Yes........................................□ No, other (please specify) ..........................................................</td>
<td>No........................................□ Yes, Aboriginal................................□ Yes, Torres Strait Islander. ..□</td>
</tr>
<tr>
<td>2</td>
<td>No, English only................□ Yes, other (please specify) ..........................................................</td>
<td>Yes........................................□ No, other (please specify) ..........................................................</td>
<td>No........................................□ Yes, Aboriginal................................□ Yes, Torres Strait Islander. ..□</td>
</tr>
</tbody>
</table>

Please turn over & complete reverse side.
<table>
<thead>
<tr>
<th>Q4. Do the parents/guardians speak a language other than English at home? (If more than one language, indicate the one that is spoken most often)</th>
<th>No, English only</th>
<th>Yes, other (please specify)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q5. What is the highest year of primary or secondary school the parent/guardian has completed? (For parents who have never attended school, mark ‘Year 9 or equivalent or below’)</td>
<td>Year 12 or equivalent</td>
<td>Year 11 or equivalent</td>
</tr>
<tr>
<td>Q6. What is the highest qualification the parent/guardian has completed? (Tick one box only in each column)</td>
<td>Bachelor degree or above</td>
<td>Advanced Diploma/Diploma</td>
</tr>
<tr>
<td>Q7. What is the occupation of the parent/guardian?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q8. What is the occupation of the parent/guardian?</td>
<td>Occupation Group Letter</td>
<td></td>
</tr>
</tbody>
</table>

(Please select the appropriate occupation group number from the list on the next page)
List of Parental Occupation Groups

• Please select the appropriate parental occupation group from the attached list. If you are not currently in paid work, but have had a job in the last 12 months or have retired in the last 12 months, please use your last occupation.
• If you have not been in paid work in the last 12 months enter ‘8’.

**Group 1: Elected officials, senior executives/managers and professionals.**
(Professionals generally have degree or higher qualifications and professional experience in government, private industry or own business.)

- **Elected officials** [parliamentarian, mayor, alderman/woman, trade union secretary, board member].
- **Senior executives/managers** [head large organizations or departments within them].
- **Business** [chief executive, managing director, company secretary, finance director, chief accountant, personnel/industrial relations manager, research and development manager].
- **Media** [newspaper editor, film/television/radio/stage producer/director/manager].
- **Public sector** [public service manager (section head or above), regional manager, hospital/health services/nurse administrator, school principal, faculty head/dean, library/museum/gallery manager, research laboratory/facility manager, police/fire services Commissioner].
- **Defence Forces** [Commissioned Officer].
- **Health** [GP or specialist, registered nurse, dentist, pharmacist, optometrist, physiotherapist, chiropractor, veterinarian, psychologist, therapy professional, radiographer, podiatrist, dietician].
- **Education** [school teacher, university lecturer, VET/special education/ESL/private teacher, education officer].
- **Law** [judge, magistrate, barrister, coroner, solicitor, lawyer, legal officer].
- **Engineering** [architect, surveyor, chemical/civil/electrical/mechanical/mining/other engineer].
- **Science** [scientist, geologist, meteorologist, metallurgist].
- **Computing** [IT services manager, computer systems designer/administrator, software engineer, systems/applications programmer].
- **Business** [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer].
- **Social** [social/welfare/community workers, counselor, minister of religion, economist, urban/regional planner, sociologist, librarian, records manager, archivist, interpreter/translator].
- **Air/sea transport** [aircraft pilot, flight officer, flying instructor, air traffic controller, ship’s captain/officer/pilot].

**Group 2: Other business managers/professionals and associate professionals.**
(Associate professionals generally have diploma/technical qualifications and support professionals.)

- **Farm/business owner/general manager** [crop and/or livestock farmer/farm manager, stock and station agent, building/construction, manufacturing, mining, wholesale, import/export, transport business manager].
- **Specialist manager** [works manager, engineering manager, sales/marketing manager, purchasing manager, supply/shipping manager, customer service manager, property manager].
- **Financial services manager** [bank branch manager, finance/investment/insurance broker, credit/loans officer].
- **Retail sales/services manager** [shop, post office, restaurant, real estate agency, travel agency, betting agency, petrol station, hotel/motel/caravan park, sports centre, theatre/cinema, gallery, car rental, car fleet, railway station].
- **Artist/Writer** [editor, journalist, author, media presenter, photographer, designer, illustrator, musician, actor, dancer, painter, potter, sculptor].
- **Sportsperson** [sportsman/woman, coach, trainer, sports official].
- **Medical, science, building, engineering, computer technician/associate professional.**
- **Health/welfare** [enrolled nurse, community health worker, paramedic/ambulance officer, massage therapist, welfare/parole officer, youth worker, and dental hygienist/technician].
- **Legal** [police officer, prison officer, government inspector, examiner or assessor, occupational/environmental health officer, security advisor, private investigator, debt collector, law clerk, court officer, bailiff].
- **Business/administration** [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office manager, project manager/administrator, mail supervisor, other managing supervisors].
- **Defence Forces** [senior non-commissioned officer].
- **Other** [library assistant, museum/gallery technician, research assistant, proof reader].

More options on the reverse side.
Group 3: Trades and advanced/intermediate clerical, sales and service staff.

(Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.)

Recording clerk [bookkeeper, bank clerk, PO clerk, statistical/actuarial clerk, investment accounting clerk, accounts/claims/audit clerk, payroll clerk, personnel records clerk, registry/filing clerk, betting clerk, production recording clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk/dispatcher, bond clerk, customs agent/clerk].

Inquiry/admissions clerk [customer enquiry/complaints/service clerk, hospital admissions clerk].

Office assistant [secretary, personal assistant, desktop publishing operator, switchboard operator].

Sales representative [company sales representative (goods and services), auctioneer, insurance agent/assessor/loss adjuster, market researcher].

Carer [aged/disabled/refuge care worker/child care assistant, nanny].

Service staff [meter reader, parking inspector, postal delivery worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/gaming table supervisor].

Group 4: Other occupations.

Sales staff [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, sales demonstrator, shelf stacker].

Office staff [typist, word processing/data entry/business machine operator, receptionist].

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, fast food cook, usher, porter, housekeeper].

Assistant/aide [trades’ assistant, school/teacher’s aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, home helper, salon assistant, animal attendant].

Machinery operators.

Driver or mobile plant operator [car, taxi, truck, bus, tram or train driver, driving instructor, courier/deliverer, forklift driver, street sweeper driver, garbage collector, bulldozer/loader/grading/excavator operator, farm/horticulture/forestry machinery operator].

Production/processing machine operator [engineering, chemical, petroleum, gas, water, sewerage, cement, plastics, rubber, textile, footwear, wood/paper, glass, clay, stone, concrete etc production/processing machine operator].

Other machinery operator [photographic developer/printer, industrial spray painter, boiler/air-conditioning/refrigeration plant, railway signals/points, crane/hoist/lift, bulk materials handling machinery].

Defence Forces [other ranks (below senior NCO) without trade qualification not included above].

Other agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand].

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].

Group 8: Unemployed greater than 12 months.
Information for Parents

Regarding Compulsory Government Enrolment Information


The purpose of this information sheet is to advise parents/guardians of new data collection requirements arising from the decisions of State, Territory and Commonwealth Education Ministers to improve the quality and national consistency of public reporting on student achievement. Ministers expect all government and non-government school systems and schools to comply with the new data collection and reporting arrangements.

The primary purpose of national reporting is to improve the educational outcomes of our young people by informing the Australian public, and especially the education community and parents, and progress towards achieving the National Goals for the twenty-first century.

All school authorities must collect certain information from parents and/or students to fulfil their functions and obligations under State, Territory and Australian Government legislation, including accountability for spending public money. Governments must provide the community with information about school performance and the steps they are taking to improve student outcomes.

Information on students’ performance is reported in the annual National Report on Schooling in Australia published by the Ministerial Council for Education, Early Childhood Development and Youth Affairs. (For more information, please go to www.mceecdya.edu.au).

Parents will be asked for information on the following:

- The gender of the student
- The indigenous status of the student
- The parents’ occupations (in very broad terms)
- The parents’ educational qualifications (also in very broad terms)
- The student’s country of birth, and
- The main language spoken at home by the student and each of the student’s parents.

Information is being collected on the educational and occupational background of parents so that school education authorities can evaluate the influence of socioeconomic background on student’s educational outcomes across and within jurisdictions, and over time. This will allow critical evaluation of the effectiveness of policies aimed at promoting an education system which is fair for all Australian students.

Ministers have ensured that the questions asked of parents are not overly intrusive. Parents will therefore not be asked to provide specific details of their educations or income but, rather, will be asked to select an appropriate response from a limited number of broad educational categories.
The Council of Lakeside College has set the following fees for 2016.

Fees will be levied in four instalments before the start of each term:

<table>
<thead>
<tr>
<th>Annual Fee</th>
<th>Term Instalment Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>inc GST</td>
</tr>
<tr>
<td>Year Prep</td>
<td>$4,300</td>
</tr>
<tr>
<td></td>
<td>$1,075</td>
</tr>
<tr>
<td>Year 1 and 2</td>
<td>$4,380</td>
</tr>
<tr>
<td></td>
<td>$1,095</td>
</tr>
<tr>
<td>Years 3</td>
<td>$4,900</td>
</tr>
<tr>
<td></td>
<td>$1,225</td>
</tr>
<tr>
<td>Years 4</td>
<td>$5,260</td>
</tr>
<tr>
<td></td>
<td>$1,315</td>
</tr>
<tr>
<td>Years 5</td>
<td>$5,900</td>
</tr>
<tr>
<td></td>
<td>$1,475</td>
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<tr>
<td>Years 6</td>
<td>$6,128</td>
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<tr>
<td></td>
<td>$1,532</td>
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<tr>
<td>Years 7 and 8</td>
<td>$6,968</td>
</tr>
<tr>
<td></td>
<td>$1,742</td>
</tr>
<tr>
<td>Years 9 and 10</td>
<td>$7,320</td>
</tr>
<tr>
<td></td>
<td>$1,830</td>
</tr>
<tr>
<td>Years 11 and 12</td>
<td>$7,688</td>
</tr>
<tr>
<td></td>
<td>$1,922</td>
</tr>
</tbody>
</table>

The tuition fee covers the cost of official excursions, theatre visits, school magazine and one diary per student. There is an additional levy charged for the Year 11 Camp of $350 and this will be included in the first term invoice. There is also an additional charge for students in Years 7-10 for the Take Home Chromebook Program. This will be $200 per student and will be charged in four instalments of $50 per term.

Discounts for Second and Subsequent Children – Per Child

Fee discounts apply for the second, third and fourth children attending Lakeside College concurrently with any additional children being free of charge.

<table>
<thead>
<tr>
<th>Discount for second child</th>
<th>Annual Discount</th>
<th>Term Instalment Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>25%</td>
<td>25%</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Discount for third child</th>
<th>Annual Discount</th>
<th>Term Instalment Discount</th>
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<tbody>
<tr>
<td></td>
<td>50%</td>
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<tr>
<th>Discount for fourth child</th>
<th>Annual Discount</th>
<th>Term Instalment Discount</th>
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<tbody>
<tr>
<td></td>
<td>75%</td>
<td>75%</td>
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<tr>
<th>Discount for fifth child +</th>
<th>Annual Discount</th>
<th>Term Instalment Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free of charge</td>
<td>Free of charge</td>
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Individual Music Tuition

Fees for individual music lessons are outlined in the Application for Individual Music Tuition Enrolment form which will be given to all students as part of the Orientation Day information Pack.

Fees for students utilising this program will be charged before the start of the term.

Family Capital Donation

School families are invited annually to make a $400 per family donation to the Lakeside College Building Fund. Such donations are tax deductible and support the College’s ongoing Capital Development Program. The College Council looks forward to continued wholehearted support for this program. Each of the four instalment notices will include a request for a $100 donation.
Payment of Fees

Fees are payable either:

(a) in four instalments, on the 14th day from the start of each school term (fee invoices are raised prior to the commencement of each school term), or

(b) by direct debit in 11 monthly or 22 fortnightly instalments, (January to November inclusive). A Direct Debit form authorising deductions from a nominated Bank or Credit Card account is required for this method of payment.

Families who elect to pay by invoice can do so by cash, cheque, credit card (Visa or Mastercard only) or BPay.

Note: Only the duly authorised Direct Debit method is able to be processed monthly or fortnightly. All other payment methods are due and payable 14 days from invoice date.

Should parents require an extension of time to pay fees, or require assistance with fees due to exceptional circumstances, a confidential submission should be made to the Business Manager, prior to the due date for payment of the invoice or processing of a direct debit.

Late Payment of Fees

Parents of students at Lakeside College are responsible for and are required to pay the reasonable costs and expenses incidental to and arising out of late payment of fees.

These costs and expenses include, but are not limited to:

debt collection costs incurred by the College; and any administrative expenses incurred by the College or any third party agents engaged by the College.

Withdrawal of Student

Parents/guardians intending to withdraw a student are required to inform the Principal in writing, at least one full term in advance, otherwise a term’s fees may be payable due to lack of notice. Notice of withdrawal for the following school year must be received before the commencement of Term 4 of the prior year or a term’s fees may be payable due to lack of notice.
Lakeside College
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Email: enrolments@lakeside.vic.edu.au
Website: www.lakeside.vic.edu.au

Building individuals who are confident, aware, career and life ready.