

8 September 2017

Dear 2018 families,

## Orientation Day and the Prep Transition Day Program

The transition into a new school can be overwhelming for children and their families and at Lakeside College, we want to provide every child with the opportunity to feel welcomed, safe and valued. The College has planned a series of events to support children during their transition into our school community, so that they develop a sense of belonging. Our College is delighted to invite the new students in 2018 to our Prep Transition Day Program and Orientation Days.

### Where to meet

Parents and children are to meet in the Administration Office, in the Parent Resource Room.

### What to bring

Children should bring a bag, something to eat during recess and a bottle of water (please ensure all items are labelled). Children are not required to bring any stationery items.

*Note for food items: There are students at the College who have mild to severe allergies triggered by nuts (tree and peanuts) and although we cannot ban nut foods, we ask that parents be conscious of the types of foods they send their child to school with.*

### Clothing

Children should wear casual clothes and appropriate footwear e.g. sports runners or closed toe shoes. Parents should consider sun smart options by packing a sunhat and consider applying sunscreen to their child before the school day commences.

### Action Plan and Medication

It is the responsibility of the parent to provide the College with information relating to medical conditions. If a child is diagnosed with a medical condition and requires medical intervention, an Action Plan and prescribed medication must be provided to Student Services by Friday, 3<sup>rd</sup> November, 2017. Medication must be labelled with the child's name and Action Plans should include a photo of the child. Parents can request an Action Plan from their child's General Practitioner, particularly for children with Anaphylaxis, Asthma or have allergies.

### RSVP

To confirm your child's attendance to the Prep Transition Day Program and Orientation Day please contact me directly on Phone: 5941 7544 or Email: [enrolments@lakeside.vic.edu.au](mailto:enrolments@lakeside.vic.edu.au)

We trust these experiences will provide opportunities for them to grow and become confident, independent and enthusiastic learners, who develop a sense of connectedness to the College community. If you have any questions relating to this information, please contact me directly.

Rebecca McAleese

*Registrar / PA to the Principal*

## Prep Transition Day Program

(for 2018, Preps only)

Parent involvement is important and we would like to invite parents and guardians to these Prep sessions, our [Prep Parent Information Session](#) and [School Readiness Program](#) and in addition to partaking in our [Junior School Chapel](#).

These sessions are structured with purpose, proven to be both informative and of value to new families of the College. In particular, our Junior School Chapel will be a memorable occasion for new students and their families, as we officially welcome you and your child into our community.

Session 1: Thursday 9<sup>th</sup> November, 2017

1:30pm – 3:15pm

PROGRAM	SUMMARY
Arrival	Children and their parents / guardians arrive at the Administration Office.
Prep Classroom	Prep children will be accompanied to the classroom, where they will experience routine and familiarity, prior to engaging in learning activities.
Buddy Program	Each child will be introduced to their Buddy before participating in an activity with their Buddy.
Prep Parent Information Session	Presented by; Principal, Head of Junior School, Pastor, Junior School Captains and PTFA.
Break	Snack and playtime for Prep children. Afternoon tea for parents, hosted by the Registrar.
Dismissal	Prep children will be accompanied to the Administration Office.

Session 2: Thursday 16<sup>th</sup> November, 2017

1:30pm – 3:15pm

PROGRAM	SUMMARY
Arrival	Children and their parents / guardians arrive at the Administration Office.
Junior School Chapel	Prep children and their parents attend a Junior School Chapel, where the new students will be officially welcomed into the Lakeside College community.
School Readiness Program	Presented by; Head of Junior School, Prep Teacher, School Nurse and Registrar.
Break	Snack and playtime for Prep children. Afternoon tea for parents, hosted by the Registrar.
Prep Classroom	Prep children will be accompanied to the classroom, where they will experience routine and familiarity, prior to engaging in learning activities.
Buddy Program	Activity with their Buddy.
Dismissal	Prep children will be accompanied to the Administration Office.

## Orientation Day

(for 2018, Prep to Year 9 students)

Monday 20<sup>th</sup> November, 2017

Junior School students  
Prep to Year 5  
9am - 12pm

Middle School students  
Years 6 to Year 9  
9am - 1.30pm, BBQ lunch provided

PROGRAM	PROGRAM
Arrival	Children and their parents / guardians arrive at the Administration Office.
Chapel	All school Chapel Service
Classroom	Children will be accompanied to their classroom and engage in activities.
Recess	Snack and playtime
Classroom	Children will be accompanied to their classroom and engage in activities.
Dismissal	Parents can collect their child from the Administration Office.  <u>Prep to Year 5</u> children to be collected by 12pm.  <u>Years 6 to 9</u> children can be collected by 1:30pm (BBQ provided)

## Orientation Day

(for 2018, Year 10 to 12 students)

Monday 27<sup>th</sup> November, 2017

Senior School students  
Years 10 to 12  
9am - 11.15am

PROGRAM	PROGRAM
Arrival	Children and their parents / guardians arrive at the Administration Office.
Chapel	All school Chapel Service
Classroom	Children will be accompanied to their homeroom.
Recess	Snack and playtime



## 2018 Term Dates

### Term 1

Monday 29<sup>th</sup> January - Thursday 29<sup>th</sup> March

*Preps have every Wednesday off and start full-time of the week commencing Tuesday 13<sup>th</sup> March*

### Term 2

Tuesday 17<sup>th</sup> April - Friday 29<sup>th</sup> June

### Term 3

Tuesday 17<sup>th</sup> July - Friday 21<sup>st</sup> September

### Term 4

Tuesday 9<sup>th</sup> October - Friday 14<sup>th</sup> December

### Public Holidays

Monday 12 <sup>th</sup> March	Labour Day
Wednesday 25 <sup>th</sup> April	ANZAC Day
Monday 11 <sup>th</sup> June	Queen's Birthday
Tuesday 6 <sup>th</sup> November	Melbourne Cup Day

### Student Free Days

Monday 5 <sup>th</sup> November	College Council Staff Holiday
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### Further Communication

#### **Booklists**

Junior School do not have booklists, however a booklist levy will be added to your account and the College will make arrangements for class sets. Secondary School booklists will be made available Term 4, 2017.

#### **Uniform Fittings**

Noone Imagewear will email a uniform fitting appointment to parents in Term 4, 2017.

#### **Financial forms**

The College will email a financial pack to parents in Term 4, 2017

#### **Individual Music Program**

The College will email a music tuition form to parents in Term 4, 2017